

Vendor First Contact Questionnaire

Dear Sir of Madam,

We have just recently come across your company and would like to learn more about your background and your products.

We presently require rubber granulate and buffings for our own moulded goods and rubber mulch productions. In addition, we also have various customers who rely on our high quality material supply – please see www.eximlink.com for detailed information.

In order for us to be able to get a **better understanding of your esteemed company**, we would like to ask you to take some time to answer the following questions:

- Please specify your full company and contact person details.
- Since when is or when will your installation be in full operation?
- What technology (ambient or cryogenic) and which system (machinery supplier) are you using?
- What is your (planned and current) yearly production output?
- What quantity of your yearly output is still disposable (on a monthly basis)?
- What input material do you use (car and/or truck tyres, other)? Do you mix the tyres when feeding to the production process or are you producing different qualities?
- What are your standard fractions?
- What are your packaging possibilities (1 ton big bags, 25 kg bags, other)?
- Do you also supply buffings from retreading operations (sieved, unsieved, which sizes?) or other materials?
- Do you supply technical or industrial rubber waste (vulcanized, unvulcanized, other)?

In order for us to further evaluate the quality of your products, we will need the **following items** as well. Therefore please provide us with:

- Material samples (please have representative samples sent to our **Vienna** office address),
- Material particle size distribution for all of your products (also known as sieve analysis),
- Any certificates and material test results available,
- List of all products in your portfolio,
- Price list and payment terms
- Your general terms of business (if available).

Looking forward to receiving your earliest response. Please don't hesitate to contact our Procurement Director Mr. Guenther Froschauer anytime.

With best regards

Your eximlink team